

**WINDOW WISE APPLICATION**

**FORM**

**Please supply the following information in full, in order that your application may be considered. The information you give is strictly private and confidential and will be treated as such :**

**SECTION A**

POST APPLIED FOR \_\_\_\_\_

TITLE (MR/MRS/MISS/MS) \_\_\_\_\_

SURNAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

DATE OF BIRTH/AGE \_\_\_\_\_

MARITAL STATUS \_\_\_\_\_

NO. OF DEPENDENTS \_\_\_\_\_

DO YOU HAVE YOUR OWN TRANSPORT ? \_\_\_\_\_

DO YOU HOLD A CURRENT FULL  
DRIVING LICENCE, IF SO, DO YOU  
HAVE ANY ENDORSEMENTS ? \_\_\_\_\_

**SECTION B**

PLEASE SUPPLY DETAILS OF :-

EDUCATIONAL QUALIFICATIONS YOU HAVE ACHIEVED

---

---

---

---

---

COURSES YOU HAVE ATTENDED

---

---

ANY OTHER SKILLS YOU HAVE RELEVANT TO THE WORK

---

---

**SECTION C**

PLEASE GIVE DETAILS OF YOUR WORK HISTORY OVER THE LAST FIVE YEARS

---

Name of Employer	Date From	Date To	Brief details of Duties	Reason For Leaving
------------------	--------------	------------	-------------------------	-----------------------

---

---

HOW SOON CAN YOU START WORK WITH WINDOW WISE ? DO YOU NEED TO GIVE NOTICE TO YOUR CURRENT EMPLOYMENT?

---

DO YOU HAVE ANY DISABILITIES/  
HEALTH PROBLEMS ?

---

IF YES, PLEASE GIVE BRIEF DETAILS

---

---

PLEASE GIVE THE REASONS WHY YOU WANT TO WORK IN THIS PARTICULAR  
JOB?

---

---

---

---

---

ARE THERE ANY OTHER FACTS THAT YOU THINK WILL BE USEFUL WHEN WE  
CONSIDER YOUR APPLICATION ? IF SO THEN PLEASE GIVE DETAILS.

---

---

---

---

---

PLEASE SUPPLY TWO REFEREES, ONE OF WHICH SHOULD BE SOME ONE YOU  
HAVE WORK WITH. THE REFEREES GIVEN WILL NOT BE CONTACTED WITHOUT  
YOUR PRIOR PERMISSION.

REFEREE NO. 1 NAME :  
CONTACT ADDRESS

---

---

---

TEL NO.

---

---

REFEREE NO. 2 NAME :  
CONTACT ADDRESS

---

---

---

TEL. NO.

---

---

## DECLARATION

**To the best of my knowledge the information given on this form is correct.**

**Signature**

**Date**